



Nepal Sanctuary Treks (Pvt.) Ltd.

Orphanage and School Visit Code of Conduct for Workshops



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Purpose and Commitment

Nepal Sanctuary Treks is dedicated to conducting responsible workshops and awareness programs during orphanage and school visits. Our aim is to promote education, awareness, and sustainable development while respecting the local culture and fostering meaningful experiences for all participants.

Collaboration and Preparation

- Work closely with orphanages and schools to align our workshops and programs with their educational goals and community needs.

Visiting Schools and Orphanage

- Schedule visits in advance and coordinate with orphanage authorities.
- Confirm the timing, duration, and purpose of visit.

Follow Orphanage and School Rules

- Respect and adhere to any specific rules and guidelines set by the orphanage

Privacy and Consent

- Obtain informed consent from the orphanage or school authorities.
- Respect the privacy and dignity of all children and participants.
- During our workshops and training sessions, we are committed to respecting the privacy and personal spaces of the children or students.
- Conduct our activities in designated areas or sites within the orphanage or school premises.
- Do not enter private rooms or spaces that are designated for the residents
- Do not take photos or videos without proper consent.
- Do not share any images of the children on social media

Respect Daily routines

- Respect the daily routines and schedules of the orphanage, including meal times, study hours, and bedtime.
- Do not disrupt these routines unless otherwise directed by the orphanage staff.
- Do not visit orphanages during weekdays and public holidays to ensure minimal disruption to the daily routines of the children and staff.

Respect for Children and Staff

- Treat all children and staff with respect, kindness, and dignity.
- Be mindful of their emotional well-being.
- All program facilitators (Managing Director and Sustainability Coordinator) undergo background checks and are trained in child protection principles.

Respectful Interaction with children

- Physical touch should always be respectful and appropriate.



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- Avoid any form of teasing or physical contact that may make children uncomfortable or violate their personal boundaries.
- Maintain appropriate Distance with Children during Workshops

No Invasive Questions

- Avoid asking personal questions about the children's backgrounds, families, or circumstances unless it is relevant for their well-being and care.

Respect for Religion and Beliefs

- Respect the religious and spiritual beliefs of the children and staff, refraining from any attempts at conversion.

Gender Equality and Inclusivity

- Promote gender equality and inclusivity in all interactions with children, encouraging equal participation and opportunities for both girls and boys.

Communication and Language

- Communicate with children and staff in a language they understand.
- Be patient and use simple language to ensure effective communication

Dress Modestly

- Dress modestly and appropriately, while conducting workshops

Sustainable Practices and Initiatives

- To reduce paper usage and promote sustainability, we utilize digital methods, such as PowerPoint presentations, online quiz whenever possible for educational and informational materials.
- Introduce sustainability concepts to the children, such as recycling and conservation, and engage them in activities like tree plantation, waste segregation.

Educational Outreach and Support

- As part of our commitment to meaningful service, we provide flex print educational posters to the orphanages we visit. These posters are designed to enhance the learning environment and provide valuable educational resources.
- Engage in interactive learning experiences that stimulate their curiosity and creativity.

Qualified Facilitators

- Our program facilitators, including the Managing Director and Sustainability Coordinator, have the necessary qualifications, expertise, and experience to deliver effective and engaging content.
- The facilitators adhere to ethical teaching and facilitation practices.



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Health and Safety

- Maintain a safe and hygienic environment during workshops and programs, adhering to health and safety guidelines.
- Adhere to hygiene practices, including hand washing, especially when interacting with children.

Responsible Tourism

- Our focus is on environment-driven and child safety projects that genuinely benefit children.

Zero Tolerance for Exploitation

- Nepal Sanctuary Treks maintains a zero-tolerance policy for child exploitation, abuse, or neglect. - We prioritize the well-being of the children and participants.
- Code of conduct violators will be immediately terminated and reported to the concerned authorities as needed.